

***Minutes for the regular meeting of the Ransom District Library Board of Trustees  
February 17, 2026***

Meeting called to order by President Asselmeier at 7:04 p.m.

**Members Present**

Asselmeier, Burt, Dahlquist, Harter, Keeney, Klade, Parsons  
Director Gross, Asst. Director Marsh  
Public: None

**Special Agenda Items**

- None

**Consent Agenda**

- Minutes of the December 9, 2025 Regular Meeting of the Ransom Library Board:  
A motion was made (Keeney/Parsons) to approve the minutes as presented. The Board voted unanimously to pass the motion.

**Financial Report**

- At the end of 7 months, the Library has received 63% of its budgeted income for the fiscal year, and has spent 56% of its budgeted expenditures.

**President's Report**

- None

**Director's Report**

- The Library's E-Rate paperwork has been filed for the 2026/2027 fiscal year.
- Due to the large amount of snow this winter, the Library approved a one-time expenditure of \$500-\$700 to have the snow removal company bring in a Bobcat to move piles of snow out of the parking area.
- Due to a substantial rate increase (at least 70%), the Library has ended the contract with Service Master. Instead of their weekly service, a day has been added to the longtime cleaning service person's schedule.
- The Art Hop is scheduled for April 17th, and will be sponsored by Ransom District Library, Friends of Ransom District Library, Plainwell Arts Council, and City of Plainwell.
- The Library's Winter Concert Series began and opened with the Parti-Gras on February 15th. The music was provided by Great Lakes Brass and catered by River Road Foods.

**Assistant's Report**

- Santa saw 300 people on December 13th.
- The Dog Sled program brought in 125 people.
- The Snowman Scavenger Hunt was played by 97 people.
- Dr. Seuss Night will be held on March 3rd.

### **Committee Reports**

- Budget (Gelbaugh) - met and discussed the Library's holdings. It was decided there is enough to spend some on projects, i.e. Enclose the Children's Patio, Improve Heating in the Burchfield Room.
- Building and Grounds (Dahlquist) - Maintenance is being done on the floor in the Reading Room; will make an annual maintenance plan for the Library; will get pricing for more irrigation outside; will price getting a new shed for storage.
- Endowment (Klade) - The Allegan County Community Foundation has the option for non-profits to create an account that will allow individuals to donate to an interest-bearing account that can then be accessed by the non-profit. A motion was made (Parsons/Dahlquist) to create an Endowment Fund with the Allegan County Community Foundation with up to \$2,500. The Board voted unanimously to pass the motion.
- Human Resources (Parsons) - did not meet.
- Policy (Harter) - did not meet.
- Public Relations (Burt) - The Union Enterprise had an article about the Winter Concert Series.

### **Trustee Comments**

- None

### **Comments from the Public**

- None

### **Continued Business**

- None

### **New Business**

- None

Next Meeting: March 17, 2026

Meeting was adjourned (Keeney/Parsons) at 8:10 pm.

Respectfully submitted,  
Kelly Burt  
Board Trustee