

***Minutes for the regular meeting of the Ransom District Library Board of Trustees  
December 9, 2025***

Meeting called to order by President Asselmeier at 7:02 p.m.

**Members Present**

Asselmeier, Burt, Dahlquist, Gelbaugh, Harter, Klade, Parsons  
Director Gross, Asst. Director Marsh  
Public: None

**Special Agenda Items**

- None

**Consent Agenda**

- Minutes of the October 21, 2025 Regular Meeting of the Ransom Library Board:  
A motion was made (Dahlquist/Harter) to approve the minutes as presented. The Board voted unanimously to pass the motion.

**Financial Report**

- At the end of 5 months, the Library has received 22% of its budgeted income for the fiscal year, and has spent 38% of its budgeted expenditures. Two of the three municipalities will levy taxes in December.

**President's Report**

- None

**Director's Report**

- The Library's Annual Audit was completed by Seigfried Crandall on October 30th.
- The Library has partnered with Starr Elementary on their Book Bus project. The other two elementary schools also received comparable help with their Book projects.
- The second (and final) debt payment (for the Library's 2018 Municipal Bond) for the year has been wired.
- On November 6, Asselmeier and Gross attended the Otsego Plainwell Area Chamber of Commerce Night of Recognition to receive the Community Service Organization of the Year on behalf of the Library
- Members of the VFW Post 9377 presented the Library with a book.
- The Library's Annual Disclosure for the Municipal Bond has been completed and filed.
- Gross represented the Library at the Plainwell Annual Tree Lighting and read his version of "Twas the Night Before Christmas".

**Assistant's Report**

- The Preschool Halloween Parade on October 31st was well-attended.
- Santa will be visiting on Saturday, December 13th. Books will be given to the children who attend.

**Committee Reports**

- Budget (Gelbaugh) - did not meet.
- Building and Grounds (Dahlquist) - did not meet.
- Endowment (Klade) - did not meet.
- Human Resources (Parsons) - did not meet.
- Policy (Harter) - did not meet.
- Public Relations (Burt) - did not meet.

**Trustee Comments**

- None

**Comments from the Public**

- None

**Continued Business**

- None

**New Business**

- Friends of the Library Report (Burt/Harter) - The Friends offered gently used Halloween costumes for a donation; prewrapped books are for sale in the bookstore (good for Secret Santa gifts); they will be paying for the entirety of Parti-gras; they gave money to Marsh to purchase books for Santa's visit; they will be buying a holiday lunch for the Library staff.
- 2024-2025 Year End Financial Statements - A motion was made (Harter/Dahlquist) to accept the Financial Statement for Year Ended June 30, 2025 as presented. The Board voted unanimously to pass the motion.

Next Meeting: January 20, 2026

Meeting was adjourned (Parsons/Harter).

Respectfully submitted,  
Kelly Burt  
Board Trustee