

***Minutes for the regular meeting of the Ransom District Library Board of Trustees
October 15th, 2024***

Meeting called to order by President Asselmeier at 7:10 p.m.

Members Present

Asselmeier, Burt, Gelbaugh, Harter, Keeney, Parsons
Director Gross, Assistant Director Marsh
Public: None

Special Agenda Items

- None

Consent Agenda

- Minutes of the September 17th, 2024 Regular Meeting of the Ransom Library Board:
A motion was made (Keeney/Harter) to approve the minutes as presented. The Board voted unanimously to pass the motion.

Financial Report

- At the end of 3 months, the Library has received 18% of its budgeted income for the fiscal year, and has spent 22% of its budgeted expenditures.

President's Report

- None

Director's Report

- The Library will begin training on the Apollo Integrated Library System by Biblionix soon.
- The Library has purchased an external hard drive which will allow for more surveillance camera memory.
- The Library's Annual Audit was performed by Siegfried Crandall on October 10th.

Assistant's Report

- For Halloween, 150 people participated in the Skeleton Scavenger Hunt within the Library.
- Limited-use Library cards (125-150) have been dropped off at the Middle School.

Committee Reports

- Budget (Gelbaugh) - did not meet.
- Building and Grounds (Dahlquist) - did not meet.
- Endowment (Klade) - did not meet.
- Human Resources (Parsons) - did not meet.
- Policy (Harter) - see Continued Business.
- Public Relations (Burt) - did not meet.

Trustee Comments

- None

Comments from the Public

- None

Continued Business

- Copying, Printing, Fax Policy - 2nd Reading: The plan is to remove the prices from the policy and just list them on the website where they are more easily maintained. The Policy will continue to state that “users must adhere to all applicable copyright restrictions”.

A motion was made (Keeney/Harter) to accept the 2nd Reading of The Copying and Printing Policy as presented. The Board voted unanimously to pass the motion.

New Business

- None

Next Meeting: November 19, 2024

Meeting was adjourned at 7:32 pm (Keeney/Parsons).

Respectfully submitted,
Kelly Burt
Board Trustee