

***Minutes for the regular meeting of the Ransom District Library Board of Trustees
June 20th, 2023***

Meeting called to order by President Asselmeier at 7:00 p.m.

Members Present

Asselmeier, Burt, Dahlquist, Gelbaugh, Harter, Klade, Keeney, Parsons
Director Gross, ~~Assistant Director Marsh~~
Public: none

Special Agenda Items

- None

Consent Agenda

- Minutes of the May 16, 2023 Regular Meeting of the Ransom Library Board:
A motion was made (Gelbaugh/Parsons) to approve minutes as presented. The Board voted unanimously to pass the motion.

Financial Report

- At the end of 11 months, the Library has received 100% of its budgeted income for the fiscal year, and has spent 79% of its budgeted expenditures.

President's Report

- None

Director's Report

- The debt levy for the 2023/2024 fiscal year will be .74 mills.
- Director Gross participated in the Island City Festival dunk tank and the Friends of the Library hosted a successful book sale.
- Worker's Compensation insurance premium for 2023/2024 is slightly lower than last year.
- The book drop at Cooper Elementary has been approved and should be installed before school starts in the fall.

Assistant's Report

- The summer programs have been well-attended.

Committee Reports

- Budget (Gelbaugh) - see below.
- Building and Grounds (Dahlquist) - did not meet.
- Endowment (Klade) - did not meet.
- Human Resources (Parsons) - did not meet.
- Policy (Harter) - did not meet.

- Public Relations (Burt) - The Union Enterprise reported on the Summer Reading Program.

Trustee Comments

- Parsons - Would like to discuss how the Library's investments are doing; Joe will get information for the next meeting.

Comments from the Public

- None

Continued Business

- 2nd Reading of the 2023/2024 Budget - A motion was made (Keeney/Parsons) to approve the 2023/2024 Library Budget as prepared. The Board voted unanimously to pass the motion.

New Business

- Appointment of officers - A motion was made (Keeney/Klade) to keep the same slate of officers for 2023/2024. The Board voted unanimously to pass the motion.
- A motion was made (Dahlquist/Keeney) to accept the services of Siegfried/Crandall at the rate of \$4,600. The Board voted unanimously to pass the motion.

Next Meeting: July 18, 2023

Meeting was adjourned (Harter/Parsons) at 7:25 p.m.

Respectfully submitted,
Kelly Burt
Board Trustee

**Board of Trustees Meeting
June 20, 2023**

Director's Report

Financial

- At the end of 11 months, we have received 100% of our budgeted income, and we have spent 79% of our budgeted expenditures.

Administrative

- The Library's Priority Health plan for employees has been renewed for the 2023/24 fiscal year at an increase of 6.2%.
- With the help of our municipal advisors, PFM, we have determined the new debt levy millage for 2023/24, which will be .74 of a mil.
- Siegfried/Crandall has sent us a new engagement letter for the upcoming fiscal year. Their services have increased in price by \$100 this year, an increase of 2.2% that brings the fee to \$4,600.
- Plainwell's Island City Festival included a book sale from the Friends of the Library and an hour in the Cub Scouts Dunk Tank for Director Joe Gross. We would also like to thank the Friends for treating Erin Marsh and me to lunch at Four Roses Café on June 13.
- The Library's Workers Compensation insurance has been renewed with Lighthouse Group at a total cost of \$1,877. This represents a slight reduction in cost from last year.
- Summer Reading Programs for adults and children have begun.

Correction of minutes for Regular Meeting of June 20th, 2023:

- Members Present - Assistant Director Marsh was not present.
- New Business: Appointment of Officers - Officers for the 2023/2024 year are Alan Asselmeier (President), Scott Harter (Vice-President), Melissa Gelbaugh (Treasurer), Kelly Burt (Secretary).