

***Minutes for the regular meeting of the Ransom District Library Board of Trustees
September 20th, 2022***

Meeting called to order by President Asselmeier at 7:02 p.m.

Members Present

Asselmeier, Burt, Dahlquist, Gelbaugh, Harter, Keeney, Parsons
Director Gross, Assistant Director Marsh
Public: none

Special Agenda Items

- None

Consent Agenda

- Minutes of the August 16, 2022 Regular Meeting of the Ransom Library Board
A motion was made (Keeney/Dahlquist) to approve minutes as presented. The Board voted unanimously to pass the motion.

Financial Report

- The Library has received 13% of its budgeted income for the new fiscal year, and has spent 16% of its budgeted expenditures.

President's Report

- None

Director's Report

- Staff will attend the Allegan County Library Association training day on 10/10/22. Mattson and Smith will make presentations.
- Annual audit is scheduled for 10/13/22 with Siegfried Crandall.

Assistant's Report

- The Summer Reading Program had approximately 1,000 people participate (730 children/teens and over 200 adults).
- A new employee, Grace, has been hired to help out in the Children's Room during the day.

Committee Reports

- Budget (Gelbaugh) - did not meet.
- Building and Grounds (Dahlquist) - H&H Painting will be making touch-ups in the common areas (add this to the budget for next year). Backflow tests will be done for the City of Plainwell.
- Endowment (Klade) - did not meet.
- Human Resources (Parsons) - did not meet.
- Policy (Harter) - did not meet.
- Public Relations (Burt) - did not meet..

Trustee Comments

- None

Comments from the Public

- None

Continued Business

- None

New Business

- None.

Next Meeting: October 18, 2022

Meeting was adjourned (Keeney/Parsons) at 7:26 p.m.

Respectfully submitted,
Kelly Burt
Board Trustee

**Board of Trustees Meeting
September 20, 2022**

Director's Report

Financial

- At the end of 2 months, we have received 13% of our budgeted income, and we have spent 16% of our budgeted expenditures.

Administrative

- I attended a meeting of the Allegan County Library Association (ACLA) on August 18 at which we made final decisions about the programs at this year's ACLA training day (October 10). I have asked Analiese Mattson (Adult Programming) and Douglas Smith (Media Lab) to offer presentations on their areas of expertise.
- The annual Worker's Compensation Audit has been completed and submitted to our agent at Traveller's.
- I have submitted everything necessary for the Annual Disclosure on our municipal bond except for the year-end Financial Statements. The annual audit required to create those statements is on schedule for October 13 with Siegfried Crandall.
- The Library's Historical Plaque for 100 years of continual service was affixed to the front exterior wall of the Library by Plainwell Public Works on September 16.
- Our "Exchange Student/Intern," Sifet Karolic, finished his six-week stay with us, and returned to Sarajevo. We very much enjoyed our time with Sifet, and I'm sure we learned at least as much from him as he learned from us.
- Another very successful Summer Reading Program has concluded, this year with an adult program as well as the traditional offerings for children. Over 200 adults participated in the program this summer.