

***Minutes for the regular meeting of the Ransom District Library Board of Trustees  
August 16th, 2022***

Meeting called to order by President Asselmeir at 7:01 p.m.

**Members Present**

Asselmeier, Burt, Dahlquist, Harter, Keeney, Klade, Parsons  
Director Gross, Assistant Director Marsh  
Public: none

**Special Agenda Items**

- None

**Consent Agenda**

- Minutes of the July 19, 2022 Regular Meeting of the Ransom Library Board  
A motion was made (Keeney/Harter) to approve minutes as presented. The Board voted unanimously to pass the motion.

**Financial Report**

- The Library has received 3% of its budgeted income for the new fiscal year, and has spent 6.5% of its budgeted expenditures.

**President's Report**

- None

**Director's Report**

- As attached.
- The board-approved upgrades to the Hill Room audio equipment has been completed.
- The Library is beginning the annual disclosure process for the municipal bond.
- The Library's annual audit has been scheduled.
- The Ransom District Library Annual Birthday Party was held on August 11th. A plaque from The Historical Society of Michigan was unveiled.

**Assistant's Report**

- The Summer Reading Program ends this week with a pool party at Plainwell Middle School.
- Help Me Grow Allegan will be having an event at the Library along with other organizations.
- A new employee has been hired to help out in the Children's Room during the day.

**Committee Reports**

- Budget (Gelbaugh) - did not meet.
- Building and Grounds - More adjustments and fixes have been made by the builder.
- Endowment (Klade) - did not meet.
- Human Resources (Parsons) - did not meet.
- Policy (Harter) - will meet soon to discuss the Circulation Policy.
- Public Relations (Burt) - did not meet..

**Trustee Comments**

- Parsons - Stressed the importance that Allegan County is promoting "Whole Child Education" through age 26.

**Comments from the Public**

- None

**Continued Business**

- None

**New Business**

- None.

Next Meeting: September 20, 2022

Meeting was adjourned (Keeney/Klade) at 7:23 p.m.

Respectfully submitted,  
Kelly Burt  
Board Trustee

**Board of Trustees Meeting  
August 16, 2022**

**Director's Report**

**Financial**

- At the end of 1 month, we have received 3% of our budgeted income, and we have spent 6.5% of our budgeted expenditures.

**Administrative**

- Acorn Audio made the board-approved upgrades to the Hill Room that we requested. They will return August 19 for training.
- HSA insurance payments are being made this week for Library employees who have opted into our Priority plan.
- I have received the request from our municipal advisors (PFM) to begin the annual disclosure process for our municipal bond.
- The Library's annual audit has been scheduled for October 13 with Siegfried Crandall.
- The Ransom District Library Birthday Party and Historical Plaque dedication for 100 years of continual service was held on August 11. We enjoyed another beautiful day for the event this year, which was also again well-attended. We'd like to thank the City of Plainwell for sending over a fire engine and extra garbage cans for the event. As always, thanks to the Friends of the Library for giving away ice cream and helping out throughout the event. And a special thank you to Virginia Caruso for speaking eloquently to the gathering about the Library's history before we unveiled the plaque from the Historical Society of Michigan.