

***Minutes for the regular meeting of the Ransom District Library Board of Trustees  
May 17th, 2022***

Meeting called to order by President Asselmeier at 7:05 p.m.

**Members Present**

Asselmeier, Burt, Dahlquist, Gelbaugh, Keeney, Parsons  
Director Gross, Assistant Director Marsh  
Public: none

**Special Agenda Items**

- None

**Consent Agenda**

- Minutes of the April 19, 2022 Regular Meeting of the Ransom Library Board  
A motion was made (Keeney/Dahlquist) to approve minutes as presented. The Board voted unanimously to pass the motion.

**Financial Report**

- The Library has received 101% of its budgeted income, and has spent 77% of its budgeted expenditures.

**President's Report**

- None

**Director's Report**

- As attached.
- Gross is working with our municipal advisors to determine the Library's debt levy for December 2022.
- The Library partnered with Plainwell Community Schools to bring Irene Miller, Holocaust survivor, to town to present her story to hundreds of our community.
- Gross will invite the agent from Baker Tilly to the next board meeting to discuss potential future investments for the Library.

**Assistant's Report**

- The Summer Reading Program is set to start on 6/6/22. Marsh has purchased 240 pirate costumes for the children.

**Committee Reports**

- Budget (Gelbaugh) - Met 5/3/22.
- Building and Grounds - Gross and Dahlquist have discussed open maintenance items; Dahlquist will reach out to the builder. The Library may need to look into a different company to maintain the flower beds.
- Endowment (Klade) - did not meet

- Human Resources (Parsons) - did not meet
- Policy (Harter) - Gross has started working on Meeting Room Policies.
- Public Relations (Burt) - did not meet

#### **Trustee Comments**

- Keeney announced that the City of Plainwell swore in a new Director of Public Safety.

#### **Comments from the Public**

- None

#### **Continued Business**

- Committee Assignments - Dave Dahlquist is the new head of the Buildings and Grounds Committee.

#### **New Business**

- First Reading of the 2022/2023 Budget - The Board reviewed the attached reports.
- If any Trustee is interested in an Officer Position, they should email Bill Parsons.
- The Board will hold the Truth in Taxation Meeting before the beginning of the next Regular Meeting of the Board.

Next Meeting: June 21, 2022

Meeting was adjourned (Keeney/Parsons) at 7:49 p.m.

Respectfully submitted,  
Kelly Burt  
Board Trustee

**Board of Trustees Meeting  
May 17, 2022**

**Director's Report**

**Financial**

- At the end of 10 months, we have received 101% of our budgeted income, and we have spent 77% of our budgeted expenditures.

**Administrative**

- I attended a meeting of the Allegan County Library Association (ACLA) on April 21<sup>st</sup>, at which the location for the 2022 county-wide training day was established as Allegan District Library. I offered the use of Ransom District Library for the next training day.
- On April 28<sup>th</sup> I attended a meeting of the Southwest Michigan Library Cooperative (SMLC), where I took in a presentation on the Michigan Electronic Library and participated in a discussion regarding the legal connection between the SMLC and the Southwest Michigan Digital Library.
- I am currently working with our municipal advisors, PFM, to determine the Library's debt levy for December, 2022.
- Over 120 people gathered at the Library to hear Holocaust survivor Irene Miller promote tolerance and diversity through the telling of her experiences. We were proud to partner with Plainwell Community Schools for this excellent and important program. Kudos to our Head of Patron Services, Analiese Mattson, for her fine work on this and much more quality programming for our community.
- I met with Mark Rochford from Baker Tilly (he is the agent who invested our municipal bond proceeds) to discuss potential future investments for the Library. He would be happy to present to the Library Board.