

***Minutes for the regular meeting of the Ransom District Library Board of Trustees
December 14, 2021***

Meeting called to order by President Asselmeier at 7:01 p.m.

Members Present

Asselmeier, Burt, Gelbaugh, Harter, Keeney, Parsons
Director Gross, Assistant Director Marsh
Public: none

Special Agenda Items

None

Consent Agenda

Minutes of the November 16, 2021 Regular Meeting of the Ransom Library Board
A motion was made (Parsons/Harter) to approve minutes as presented. The Board voted
unanimously to pass the motion.

Financial Report

The Library has received 20% of its budgeted income, and has spent 39% of its
budgeted expenditures. The Library is currently under budget for this time of the fiscal
year.

President's Report

Committee Assignments:

Budget: Gelbaugh, Burt, Harter, Asselmeier
Human Resources: Parsons, Asselmeier, Klein Gelbaugh
Endowment: Klade, Harter, Keeney, Parsons
Building & Grounds: Klade, Klein, Keeney
Public Relations: Burt, Klein, Keeney
Policy: Harter, Burt, Asselmeier

Director's Report

As attached.
RDL was awarded a Michigan Milestone Award from the Historical Society of Michigan.
The municipal advisors (PFM) have finalized the draft of the Library's Annual Bond
Disclosure.

Assistant's Report

The week after the Light up the Night downtown, more than 50 people came to see
Santa at the Library.

Committee Reports

- Budget - did not meet
- Building and Grounds - TPM will work on cleaning up more along the riverbank.
- Endowment - did not meet
- Human Resources - did not meet
- Policy - did not meet
- Public Relations - The Library Newsletter will be distributed soon.

Trustee Comments

None

Comments from the Public

None

Continued Business

None

New Business

- Motion (Keeney/Parsons) to accept the Seigfried Crandall, PC Financial Statement as presented. The Board voted unanimously to pass the motion.

Meeting was adjourned (Harter/Keeney) at 7:26 p.m.

Respectfully submitted,
Kelly Burt
Board Trustee

**Board of Trustees Meeting
December 14, 2021**

Director's Report

Financial

- At the end of 5 months, we have received 20% of our budgeted income, and we have spent 39% of our budgeted expenditures.

Administrative

- Mostly through the work of Virginia Caruso, historian and Friend of the Library, Ransom District Library has been awarded a Michigan Milestone Award from the Historical Society of Michigan (HSM). The Library qualifies for the award as an organization that has provided continuous service for 100+ years. We plan to affix the handsome plaque from HSM on the front of the Library building.
- With the exception of the approved year-end financial statements, our municipal advisors (PFM) have finalized the draft of Library's Annual Bond Disclosure. The Annual Disclosure will be filed as soon as I can send PFM a digital copy of the approved financial statements.
- The Library has received a \$550 donation from Dr. Grace Smith to honor her Plainwell ancestors in the Bliss and Buxton Families. We will spend that donation on the History Room, as was her hope.
- Erin Marsh, Analiese Mattson, and I enjoyed the Friends of the Library's annual Holiday Lunch at 4 Roses Café on December 7th. We thank the Friends for treating all three of us to lunch and dessert.
- In collaboration with the City of Plainwell, I represented the Library at the Light Up the Night festivities on the evening of December 10 by reading a localized version of *T'Was the Night Before Christmas*. The Library and Head of Youth Services Erin Marsh hosted Santa Claus the next morning.