

***Minutes for the regular meeting of the Ransom District Library Board of Trustees
April 19th, 2022***

Meeting called to order by President Asselmeier at 7:03 p.m.

Members Present

Asselmeier, Burt, Dahlquist, Gelbaugh, Harter, Keeney, Parsons
Director Gross, Assistant Director Marsh
Public: none

Special Agenda Items

None

Consent Agenda

- Minutes of the March 15, 2022 Regular Meeting of the Ransom Library Board
A motion was made (Harter/Keeney) to approve minutes as presented. The Board voted unanimously to pass the motion.

Financial Report

- The Library has received 99% of its budgeted income, and has spent 75% of its budgeted expenditures.

President's Report

- Welcome David Dahlquist (Cooper Twp) to the board. We'd like to thank Tom Klein for his many years of service.

Director's Report

- As attached.
- The Library's General Liability Insurance has been renewed for the next year and will cost approximately \$2,000 less than budgeted.
- Health Insurance has increased 6.25%, also less than expected.
- The Library will hold its 100 Year Historical Dedication on August 11th. There will be an outdoor concert and present a plaque which will be displayed.

Assistant's Report

- A Video Game Tournament for Teens.
- The Summer Reading Program is set to start on 6/6/22.

Committee Reports

- Budget (Gelbaugh) - Will meet in early May along with Human Resources.
- Building and Grounds - Dave Dahlquist is the new Chairperson; the fireplace has been cleaned and will be done annually.
- Endowment (Klade) - did not meet
- Human Resources (Parsons) - see above
- Policy (Harter) - will meet soon
- Public Relations (Burt) - did not meet

Trustee Comments

- Keeney announced that the Mayor of Otsego passed away this week.

- Parsons asked if the Library has enough books that discuss diversity; Gross confirmed that the Library does have several books by best-selling authors.
- Asselmeier and Gross will be attending the City of Plainwell's May meeting and invited any other board member who would like to attend.

Comments from the Public

None

Continued Business

None

New Business

None

Next Meeting: May 17, 2022

Meeting was adjourned (Dahlquist/Parsons) at 7:30 p.m.

Respectfully submitted,
Kelly Burt
Board Trustee

**Board of Trustees Meeting
April 19, 2022**

Director's Report

Financial

- At the end of 9 months, we have received 99% of our budgeted income, and we have spent 75% of our budgeted expenditures.

Administrative

- The Library's general liability has been renewed for the next year with MMRMA. Our coverage will cost us about \$2,000 less than I had guessed at \$9,731.
- With the help of Clark Technical Services, Sallie Talon and I have migrated most of the Library's accounting history to Quickbooks. We are still in the process of creating the final and best possible version of reports for the Board of Trustees.
- An important element of our budget has gained clarity, with our health insurance renewal coming in at a 6.25% increase. We will be able to make that number work in our 2022/23 budget.
- I have been made Vice President of the Allegan County Library Association (ACLA) after requesting to not be considered for officer positions for the past few years of our building project. The ACLA will be holding a "county-wide librarian training day" on October 10. The training will feature Zingtrain, the highly-regarded customer service agency that has grown from the famous Zingerman's franchise.
- The Library is happy to welcome David Dahlquist as a new Trustee from Cooper Township. Dave was the on-site construction manager of our new building.
- We have set August 11 as the date for the Library's 100 year Historical Dedication. We will enjoy another outdoor concert/celebration with the Library's community in the mode of our Grand Opening last year. It is our intention to hold an outdoor August celebration every year.