

***Minutes for the regular meeting of the Ransom District Library Board of Trustees  
March 16, 2021***

Meeting was held in person at Ransom District Library.

Meeting was called to order by President Asselmeier at 7:04 p.m.

**Members Present**

Asselmeier, Gelbaugh, Harter, Keeney, Klein, Parsons via Zoom from Plainwell, MI

Director Gross, Assistant Director Marsh

Public: none

**Special Agenda Items**

None

**Consent Agenda**

Minutes of the February 16, 2021 Regular Meeting of the Ransom Library Board

A motion was made (Harter/Keeney) to approve minutes with the correction of members present and the corrected sentence "Sign is being updated to a 3 line message." Keeney was absent. The Board voted unanimously to pass the motion.

**Financial Report**

The Library has received 79 % of its budgeted income, and has spent 55 % of budgeted expenditures.

**President's Report**

None

**Director's Report**

As attached. After hearing his report about Senate Bill 611, the Board suggests that Gross consult the attorney regarding library policy on this issue.

- Budget—did not meet
- Building and Grounds—did not meet
- Building—
  - The larger replacement sign will be delivered soon.
  - Re-grading and lawn work to begin in the late spring or early summer.
  - Clearing brush along the river is planned as part of the final landscaping initiative.
  - The concrete pad for the trash dumpsters has been poured.
  - The parking lot will be paved soon.
  - The deck off the Performance Room/Reading Room now has fencing.
  - Carpenters (Boardfoot Co.) have reworked and discounted the cost of the structure planned for the north wall of the JBS Children's Discovery Library.
  - Boardfoot is also working on a design for live edge benches to go on the west side of the building, and indoors as a memorial for Chris Haas, from lumber harvested from the library property.
- Endowment—did not meet
- Personnel—did not meet
- Policy—did not meet
- Public Relations—The RDL newsletter has been mailed to homes in the community this week.

**Trustee Comments**

Keeney expressed his pride in the new facility.

**Comments from the Public**

None

**Continued Business**

None

**New Business**

None

Meeting was adjourned (Keeney/Harter) at 8:00 p.m.

Respectfully submitted,  
Erin Marsh  
Assistant Director

**Board of Trustees Meeting  
March 16, 2021**

**Director's Report**

**Financial**

- At the end of 8 months, we have received 79% of our budgeted income, and we have spent 55% of our budgeted expenditures.

**Administrative**

- The Library's General Liability has been finalized for the upcoming year. The liability estimate I used for this year's budget came within \$100 of the new number (\$12,750).
- The entire staff of the Library received a second dose of the Moderna vaccine on Friday, March 12, for which we continually thank the Plainwell Community Schools. The Library was closed from Friday the 12<sup>th</sup> at 2:00pm through Sunday the 15<sup>th</sup>.
- I attended a Michigan Library Association seminar regarding Senate Bill 611, which included amendments to the Michigan Library Privacy Act. Basically, the bill still allows libraries to protect patron privacy. It does, however, provide clarity about surveillance not being part of a patron's Library record and therefore surveillance can be handed over to the police without a warrant if it is believed a crime was committed in the Library.
- The Library, in accordance with current directives from the Governor's Office and the Michigan Department of Health and Human Services, is now welcoming patrons at 50% capacity and has opened up use of the meeting rooms for groups of 25 and under. Face coverings and social distancing are still required.