

Minutes of the Ransom District Library regular meeting of the Board of Trustees – September 21, 2010

Meeting was called to order by President Asselmeier at 7:02 p.m.

Members present: Asselmeier, Gelbaugh, Klade, Haan, Prentice, Heed
Director Bell Moore
Members Absent: Keeney, Klein
No Public

Minutes of the July meeting will need to be approved at the October meeting.. There was not a quorum at the August meeting.

Financial Report: The financial statements were reviewed. Funds to pay for the furniture will be transferred from the Building Restoration Fund. Ed Jones funds balance on the balance sheet will be checked to see if the amounts are up to date. Also check to see if all endowment funds have been sent to Edward Jones.

President's Report: No Report
Financial

- Notes from the Income Statement:
 1. 7002 (Wages-Bookkeeper) is over because the bookkeeper was paying himself out of this line instead of 7061 (Purchased Services-Other) which is where those funds have been budgeted. Transfer \$488 from 7002 to 7061.
 2. 7040 (M&R Equip –Copier) Expense charged to wrong account. Transfer \$155 from 7040 to 7024 (M&R-Equip Maintenance)
 3. 7080 (Cap. Outlay-Office Equipment) This is the new conference room furniture. Transfer \$7095 from fund balance to 7080.
 4. 7093 (Verso Support Payment) Accidental double payment—the bookkeeper will correct.

Administrative

- Hartzell-Mika held four focus group sessions on September 9 and 10. A summary of focus group comments is attached to this report.
- The Library is joining the SMLC co-op group for Overdrive downloadable audio and e-books. The co-op is still finalizing details with interested libraries, but I will share information about when the service will be available when I receive it.
- We have received word that the BTOP Round 2 computer grant has been funded. Our library has been approved to receive five new public computers. At this point, I don't have any more details as to the timeline, etc. but I will let you know when I know more.
- I will be serving on the Southwest Michigan Library Cooperative board beginning in October, and I have also volunteered to serve on a committee for the Allegan County Great Start Collaborative.
- Gregg Scott of Riverwalk Antiques has expressed interest in purchasing the wooden easel that has been located in the Burchfield Room. I told him I would bring it to the Board and get back to him.
- The sculpture with the broken arm has been returned to Ryan Farr.
- Debbie Clark has provided us with quotes on purchasing dental insurance for the staff.

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Committee Reports

Budget No Report
Building & Grounds No Report
Endowment – CD due in mid October
Personnel No Report
Public Relations No Report

Trustee Comments: No Comments

Comments from the Public – No Public

Continued Business – No continued business

New Business

Dental Insurance – the board reviewed cost analyst of dental policies. This was tabled to review other options.

December meeting will be changed to December 14th due to the Christmas holiday.

Meeting was adjourned at 8:15 p.m. Haan/Heed

Next meeting will be October 19th

Respectfully submitted,
Connie Haan
Secretary