

**Minutes of the regular meeting of the Ransom District Library Board of Trustees –
November 19, 2013**

Meeting was called to order by President Asselmeier at 7:10 p.m.

Members present: Parsons, Vance, Klade, Haan, Asselmeier, Gelbaugh

Director Bell Moore

Assistant Director Gross

Members absent: Keney, Klein

Public: Caruso, Representing the Friends

No Special Agenda Items:

Minutes: Motion Klade/Parsons to approve the October 15, 2013 minutes as written. Motion carried.

Financial Report: As of November 19% of the Budgeted Income has been received and 34% of the Budget Expenditures have been spent. One expenditure included was replacement of Laptop for Assistant Director.

President's Report: Asselmeier reported a discussion with City Manager Eric Wilson regarding possible request for millage increase and DDA.

Director's Report: written report

Assistant Director Gross reported that having an assistant for 13 hours a week and a high school student 3 to 4 hours a week has enabled him to expand programs that he otherwise could not take have said "yes to". He is also involved with a program at the Renaissance School teaching creative writing.

Committee Reports:

Budget: No Report

Building and Grounds: No report

Endowment: No report

Personnel: No report

Public Relations: Vance has several ideas on how to expand the PR of the Library with the press.

Trustee Comments: Vance attended the training at the Otsego Library. Discussion regarding the 40th Anniversary of the Building.

Public Comments: Caruso reported the booksale income of \$240.00.

Continued Business: No continued business

New Business:

Millage Request: After a discussion a motion Parsons/Vance to request of the voters in August 2014 a millage increase of .6 mils for 10 years. Roll call vote: Parsons yes, Vance yes, Gelbaugh yes, Klade yes, Haan yes, Asselmeier yes. Motion carried 6 yes 0 no

Reciprocal Borrowing Agreements: Motion Parsons/Gelbaugh to use the format of the Parchment agreement and add Martin, Delton and Richland if they agree. Motion carried.

Staff Bonuses: The bonuses were budgeted at 4%. After discussion the Board decision is to follow the present bonus policy and the budgeted amount of 4% for those employees eligible for a bonus. This policy will be reviewed in January.

Meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Connie Haan, Secretary

