

March 16, 2010

Meeting was called to order by President Asselmeier at 7:01 p.m.

Members present: Gelbaugh, Keeney, Heed, Prentice, Klein, Asselmeier, Haan

Members absent: Miles

Director: Katie Bell Moore

No Public

Minutes of the February 16, 2010 meeting were reviewed. Motion Prentice/Klein to approve as presented. Motion Carried.

Financial Report: Two money market accounts have been transferred to National City. Question of why the large amount was in the checking, and if that should be transferred into an interest bearing account. Director Bell Moore will follow up with the bank to make the appropriate changes.

President's Report: See attached report.

Director's Report

### **Building**

- I am in the midst of bidding out the landscaping/lawn care contract. A mandatory pre-bid meeting was held on Thursday, Feb. 11<sup>th</sup>. Four landscaping firms attended. Bids are due on Feb. 18<sup>th</sup> and there will be a public opening on Feb. 19<sup>th</sup>. I will have my recommendation for the Board at the March board meeting.
- The sign on the front lawn is getting close to needing replacement. I will begin researching our options.

### **Programs**

- The Library will participate in Plainwell's first Art Hop on February 16<sup>th</sup>. We will host local children's book illustrator Korene VandenBerg, painter Deborah Mattson, and felt artist Suzanne Higgs.
- The first RDL Olympics was a huge hit on Saturday, Feb. 13<sup>th</sup>. Approximately 100 people attended the event and played a variety of games including swordfighting with pool noodles, speedskating with shoeboxes, and the 100-inch dash. We heard many comments that parents appreciated the afternoon of free entertainment.
- The Adult Reading program kicked off with a fun presentation by author Kristina Riggles. Currently there are 21 adults signed up for the program.

### **Administrative**

- I am in the process of compiling the information needed for a quote on adding worker's comp to our liability insurance policy.
- Julie Stout has begun her maternity leave earlier than expected and may have an induced delivery on Tuesday, Feb. 16<sup>th</sup>.
- I have submitted and received the Mel Delivery and Technology reimbursements from the SMLC, for a total of \$3,000.

Committee Reports

Budget: Treasurer Gelbaugh requested a committee meeting be set for March 27<sup>th</sup> at 1:00 p.m.

Building and Grounds: Met to discuss lawn bids. To be discussed under New Business

Endowment: No Report

Personnel: Prentice requested a meeting to discuss the Director's evaluation set meeting date for March 27<sup>th</sup> at 12:30 p.m.

Public Relations: Cat and the Hat was again a large success. Thank you to the Friends for their efforts to continue this yearly tradition.

Trustee's Comments: No comments

Continued Business: Second Reading of the Gift Acceptance Policy:

Klein asked that adoption of the policy be tabled since corrections were made to the policy at this meeting. This would allow additional review before adoption. Policy will be placed on the agenda of the April 20<sup>th</sup> meeting under Continued Business.

New Business: Lawn Bids

The Building and Grounds committee reviewed the bids submitted and recommends the Board grant Landscape Designworks the contract for lawn care. Motion Keeney/Heed to grant Landscape Designworks the contract at a rate of \$4105.00. Roll call vote: Keeney yes, Heed yes, Gelbaugh yes, Klein yes, Prentice yes, Haan yes, Asselmeier yes. Motion carried 7 yes 0 no,

Next Meeting: April 20, 2010

Motion to adjourn: Klein/Prentice at 7:40 p.m.

Respectfully submitted,  
Connie Haan, Secretary