

Minutes of the Ransom District Library Board of Trustees - July 21, 2009

Meeting was called to order by 7:05 p.m.

Members Present: Asselmeier, Heed, Davis, Prentice, Haan

Members Absent: Klein, Keeney, Gelbaugh

Director Bell Moore

Consent Agenda:

Minutes of the Truth in Taxation Meeting June 19, 2009

Minutes of the Regular Meeting June 19, 2009

Minutes of the Special Meeting for Budget Amendment Review June 29, 2009

Motion Davis/Haan to approve the minutes included in the Consent Agenda. Motion Carried.

Financial Report: Prentice had several questions on the statement ending June 30, 2009. Bell Moore will research the questions and will send an email to all board members to follow up on the information.

Director's Report:

- Financial
 - Final budget was distributed
 - Carol working on updating line item categories to better reflects the budget.
- Programs-
 - Summer reading had over 320 children and teens.
 - Job Club classes will be held in August and September
 - Book sale will be held during Island City Festival
- New Services
 - MyLibraryDV a free downloadable DVD service. Patrons may download up to 10 programs
- Administrative
 - Library usage continues its upward trend. Total circulation increased 10% over last year, gate count increased 7% and Internet use increased 12%. Interlibrary loans increased 42%.

Committee Reports:

Budget- No report

Building and Grounds-

Chairman Davis outlined several items to look into completing this coming year. Such as repairing the clock, landscaping and painting projects.

Endowment-

The Committee is to meet and report each year. Chairman Prentice reported that the funds are with Edward Jones and Jim Meles does a good job searching for appropriate investments for the funds.

Personnel- No report

Public Relations- No report

Trustees Comments: No comments

Comments from the Public: No Public

Continued Business:

National City Bank proposal- Director Bell Moore distributed a proposal from National City to transfer our banking from 5th Third to National City. Director Bell Moore recommended that the board accept this proposal. *Motion Davis/Heed fellow advice of Director Bell Moore to transfer our banking to National City and accept the distributed proposal. Roll call: Heed yes, Davis yes, Haan yes, Prentice yes, Asselmeier yes. 5 yes 0 no.*

New Business:

Selection of Auditor: *Motion to engage Siegfried Crandall at a fee of \$3600.00 to perform the audit for fiscal year 2008-09. Roll call: Heed yes, Davis yes, Haan yes, Prentice yes, Asselmeier yes. 5 yes 0 no*

Haan suggested the board consider adopting a Conflict of Interest policy, Document Retention Policy and a Whistleblower policy. These are policies usually required for a 990 form that our auditor would file on our behalf.

Next Meeting September 15, 2009

Motion to adjourn Davis/Haan 8:05 p.m.

**Respectfully submitted,
Connie Haan, Secretary**