

Minutes of the Ransom District Library Board of Trustees- August 18, 2009

Meeting was called to order by President Asselmeier at 7:00 p.m.

Members present: Asselmeier, Davis, Gelbaugh, Klein, Haan, Prentice, Keeney

Members absent: Heed

Director Bell Moore

No Public

No Special Agenda Items

Consent Agenda:

Motion to approve the minutes of July 21, 2009, as written Davis/Klein carried.

Financial Report:

The Board reviewed the financial report dated month ending July 31, 2009. Questions included line item 7070 Delivery-this is for the Mel Cat subscription. On the balance sheet the Edward Jones Account should be the same in both Assets and Liabilities. Gelbaugh will review the balance sheet entries and make appropriate corrections. Also concern with the tally for the cash register line item 4025 Cash Over/Short. Bell Moore is continuing to monitor the situation to see why this continues to be an issue.

Director's Report:

Transfers are underway to set up accounts with National City

Once completed will work with Edward Jones on investments in CDs

Requested quote to upgrade fire protection systems

Island City Book Sale was successful with a profit of 850.00

Many upcoming programs are planned, check newsletter

Thru TechSoup the library purchased 30 licenses to upgrade computers to Microsoft 2007

Maybe be changes with KPL reciprocal borrowing agreements, one change the ability to put books on hold.

Request to schedule yearly staff meeting on Monday October 12th and to close the library.

Committee Reports:

Budget-No report

Building and Grounds: Pat reported there are some dead trees in need of removal and requested the committee set a meeting date to address other maintenance projects.

Endowment -No report

Personnel - No report

Public Relations - No report

Trustee Comments-

Asselmeier recognized Bell Moore for her outreach work in the community and a job well done with the Island City Festival as president of the Plainwell Chamber of Commerce.

Comments from the Public - No Public

Continued Business -

Consider policies that may be required for IRS 990 form. Bell Moore and Gelbaugh will look into whether these policies are required of governmental units by the IRS.

New Business-

Request by Director to close the library on October 12th for staff development activities.

Motion Davis/Haan to grant the request to close the Library on October 12, 2009. Carried.

Motion to adjourn - Prentice/Klein at 7:45 p.m.

Respectfully submitted,
Connie Haan, Secretary

