

Minutes of the Regular Meeting of the Charles A. Ransom District Library Board of Trustees March 13, 2007

Call to order: Meeting was called to order by President Asselmeier at 7:05 p.m.

Members present: Keeney, Heed, Klein, Asselmeier, Haan, Davis, Gelbaugh

Absent: Prentice

Director Katie Bell Moore

No Public

Guest Jim Meles from Edward Jones

Special Agenda Items: Jim Meles presented options for employee retirement programs. Offering an additional retirement program will give the employees other choice and an opportunity to make contributions to a retirement fund. The Board is interested in beginning such a program and has asked Jim to investigate the possibility with the Director and to bring their recommendations back to the Board for consideration.

Minutes: Minutes of the February 20th meeting were reviewed. Motion to approve as written Klein/Davis, carried.

Financial Report: A CD valued at \$69,000.00 that came due has been reinvested in a CD at Flagstar for 4.8%. The Board reviewed the financial report submitted.

President's Report: No Report

Director's Report:

- Rod Janes has been asked to assist in getting bids for replacement of the parking lot
- The Director inquired the cost of the replacement of the HVAC units on the roof. The quote from Kalamazoo Mechanical was 12,171.00 for all units. Recently a unit needed service knowing the approx. cost of replacement will assist in deciding whether to repair a unit or replace the unit in the future.
- Friend's book sale will be held Saturday, March 17th
- March 22, 2007 will be the grand finale of the adult reading program. Authors Marcus Sakey and Sean Cherver will be present and serving snacks from Nancy's Kitchen.
- Erin Marsh will be hosting "Family Fun Night" on March 23rd
- Began investigation to replace the copy machine.
- All personnel staff evaluations have been completed.

Committee Reports:

Budget- Budget committee will meet to begin the budget process

Building and Grounds - Spring clean up has been completed

Endowment - No report

Personnel - Dave Prentice has placed Director evaluation forms in members boxes, please complete and return to Dave ASAP

Public Relations - No response to letter to Laura Bush. Looking into recognizing Friends.

Trustee Comments - Plainwell Arts Council is conducting a fund raiser to buy a piano for the Community Center.

Comments from the Public - No public

Continued Business: None

New Business: Mrs. Hoogenheide has requested to use the Library again on April 22nd for her annual recital. The Board is happy to honor her request.

Adjourn: Motion to adjourn Klein/Gelbaugh at 8:05 p.m. carried

Next meeting will be held on April 17, 2007

**Respectfully submitted,
Connie Haan, Secretary**