

Minutes of the regular meeting of the Charles A. Ransom District Library Board of Trustees December 20, 2016

Meeting was called to order by Vice President Klein at 7:05 p.m.

Members present: Klade, Parsons, Klein, Gelbaugh, Vance Haan, Keeney

Member absent: Asselmeier

Public: Phil Caruso, Representing the Friends

Director Gross

Assistant Director Marsh

Special Agenda Items: No items

Consent Agenda: Minutes of the regular board meeting - November 15, 2016

Motion Vance/Klade to approve the November 15, 2016, minutes as written. Motion carried.

Financial Report: Director Gross reviewed the written financial report with the Board.

- At the end of 5 months, revenue received is 26% of the budget and expenses of 42% of budget. Winter tax statements for both Cooper and Gun Plain Twp were sent by the governmental units the first of December.
- The Library has received a check for \$37,458.51 from the State of Michigan as a reimbursement of Personal Property Tax Revenues.

President's Report: No Report

Director's Report - written - dated December 20, 2016h

- Gross reported that a library tax relief bill has passed the State Senate and House that will help with TIFA and DDA charges going forward. The bill would not require Libraries to opt out in most cases, but do allow an opt in for Libraries.
- Assistant Director Marsh participated in the City of Plainwell Christmas program on December 10th. Due to poor weather numbers were way down. Nineteen children participated this year and last year there were close to 350.

Committee Reports

Budget: Gelbaugh would like to call a budget review meeting in January.

Building and Grounds: no report

Endowment - Klade reported discussing options with a representative at the Battle Creek office of Edward Jones for investment suggestions within our policies.

Personnel - no report

Public Relations - no report

Trustee Comments: no comments

Comments from the Public: no comments -

Continued Business: no continued business

New Business: Approval of the Annual Audit

- Siegfried and Crandall completed the audit and it was distributed to the Board for review and questions prior to the meeting. After discussion and review *a motion Gelbaugh/Vance to accept the audit completed by Siegfried and Crandall for fiscal year 2015-16. Roll call Gelbaugh yes, Vance yes, Klein yes, Haan yes, Parsons yes, Keeney yes, Klade yes carried 7 yes 0 no.*

Motion to adjourn Parsons/Klade at 7:50 p.m. carried

Respectfully submitted

Connie Haan, Secretary