

**Minutes of the regular meeting of the Charles A. Ransom District Library Board of Trustees
Regular Meeting (Electronic) Roll call votes due to teleconference**

November 17, 2020

Call to Order: Meeting was called to order by President Asselmeier @ 7:08 P.M.

Members present: Gelbaugh, Parsons, Klein, Klade, Keeney, Hartig

Members absent: Haan

Director: Gross

Assistant Director: March

Public: Phil Caruso- none

Special Agenda Items: none

Consent Agenda: Motion Klade/Keeney to approve October 20, 2020 minutes as written.

All voted to approve.

Financial Report: Gross reviewed the written financial report. YTD income is 25% of budget and expenses are 23% of budget.

President's Report- no report

Director's Report- Director Gross reported that due to a spike in Covid 19 cases, and after discussing with Board President he was going to close the library to the public. This was being done also by other area libraries. He stated that essential library services would still be offered to the public while keeping the staff and public safe. See attached written report.

Committee Reports:

- Budget- no report
- Building & Grounds- no report
- Building- Gross reported that work on parking lot is ongoing with hope of good weather for pouring asphalt. Design work for children's area also in process.
- Endowment- Klade reported that a CD had matured at First National Bank and is being moved to Advia Credit Union for \$13,013.21
- Personnel- no report
- Public Relations- Director Gross was interviewed for article in the Union Enterprise

Trustee's Comments- no comments

Comments from the Public- none

Continued Business- none

New Business- none

Motion to adjourn Keeney/Gelbaugh at 7:43 p.m. carried

Respectfully submitted,

Alan Asselmeier, President

**Board of Trustees Meeting
November 17, 2020**

Director's Report

Financial

- At the end of 4 months, we have received 25% of our budgeted income, and we have spent 23% of our budgeted expenditures.

Administrative

- The new Ransom District Library building opened to the public at 10:00am on November 3rd.
- Our debt payment on the Bond—the second of two annual payments— was made on October 31.
- The Library's Annual Audit was performed at the Library on November 12 by SiegfriedCrandall.