

**Minutes for the regular meeting of the Ransom District Library Board of Trustees
November 16, 2021**

Meeting called to order by President Asselmeier at 7:01 p.m.

Members Present

Asselmeier, Burt, Gelbaugh, Harter, Keeney, Klade, Klein
Director Gross, Assistant Director Marsh
Public: none

Special Agenda Items

None

Consent Agenda

Minutes of the October 19, 2021 Regular Meeting of the Ransom Library Board
A motion was made (Klein/Keeney) to approve minutes as presented. The Board voted
unanimously to pass the motion.

Financial Report

The Library has received 21% of its budgeted income, and has spent 29% of its
budgeted expenditures.

President's Report

None

Director's Report

As attached.
The Library's Annual Audit was performed by Siegfried Crandall on November 4th.

Assistant's Report

The Preschool Halloween Parade saw at least 50 children/parents.
The Children's room continues to make improvements as time allows.

Committee Reports

- Budget - did not meet
- Building and Grounds - did not meet
- Building - After the final walkthrough, it was discovered that the rooftop WiFi needs to be reconnected.
- Endowment - did not meet
- Personnel - did not meet
- Policy - did not meet
- Public Relations - did not meet

Trustee Comments

- Klein will not be available for the December meeting.

Comments from the Public

None

Continued Business

- Committee Assignments - Asselmeier will email committee assignments

New Business

- Motion (Harter/Keeney) to permanently change the December Regular Board Meeting to the 2nd Tuesday; this will allow for more time for approval of the Annual Audit and Bond Disclosure Reporting. The Board voted unanimously to pass the motion.

Meeting was adjourned (Keeney/Klein).

Respectfully submitted,
Kelly Burt
Board Trustee

**Board of Trustees Meeting
November 16, 2021**

Director's Report

Financial

- At the end of 4 months, we have received 21% of our budgeted income, and we have spent 29% of our budgeted expenditures.

Administrative

- The Library's Annual Audit was performed by Siegfried Crandall on November 4th.
- The Library staff and I thank the Friends of the Library for providing us with a breakfast in-house on November 4th.
- We have received a \$2,000 donation from Margaret Britt (Ann Arbor) in honor of her son David, with whom I was close for many years.
- We have also received a \$1,000 donation from the Kenosha Foundation, via the Bonfiglio family. This is the fourth time that they have gifted the Library \$1,000.
- The Library is offering a new language acquisition opportunity, a platform called "Pronunciator" that can be accessed with your Library card.
- We are exploring new website possibilities with CTS, and hope to have a new, more user-friendly template in place within the next couple of months.
- Erin and I continue to work with Jim McIntosh and Associates on the Children's Discovery Library. While work continues on the North wall, we are currently discussing the potential installation of a "Magical Portal" in the East alcove, based on the wardrobe in the Narnia books as well as other famous portals to enchantment (Alice in Wonderland, Dr. Who, Harry Potter).