

## Minutes of the Charles A. Ransom District Library Board of Trustees – October 21, 2014

Members present: Klein, Haan, Asselmeier, Keeney, Klade, Gelbaugh, Parsons, Vance  
Director Bell Moore  
Assistant Director Gross  
Public- Representing the Friends – Phil Caruso

Special Agenda Items: No items

Consent Agenda: Minutes of the September 16, 2014 regular meeting.  
*Motion Klein/Gelbaugh to approve minutes as written. Carried.*

Financial Report: Director Bell-Moore reviewed financial reports with the Board.

### President's Report:

President Asselmeier express his appreciation for all Katie Bell Moore has done over the last 10 years to move the Library in a positive direction. He expressed that he enjoyed working with Katie and will miss her. Board members agreed that she will be greatly missed and appreciate her time at Ransom. We wish her well as she joins her family in Alabama.

### Director's Report: written

Katie added she will also miss being at Ransom and enjoyed her time here.

### Assistant Director – Gross

Reviewed the many activities that are happening at the Library in the upcoming months. Which includes the Kalamazoo Symphony.

### Committee Reports

Budget: Budget did meet and has some budget revisions to present under New Business.

Building and Grounds-No report

Endowment- Earned another \$.62

Personnel – No report

Public Relations- Vance has articles prepared for the Union Enterprise to announce Library leadership changes.

### Trustee Comments:

Again several comments were made to wish Katie the best for the future. Thank you to the Friends for the monetary contribution to Katie's reception.

Comments from Public – No comments

### Continued Business:

Added to agenda - Appoint new Director

On September 24<sup>th</sup> the Board had a meeting to discuss with Joe Gross his interest in taking the position as Director. At the meeting the Board considered appointing Joe for this position. It was decided not to seek outside candidates.

*Motion Klein/Parsons to appoint Joe Gross as the Director of Ransom District Library beginning November 1, 2014. Roll call vote: Keeney yes, Klade yes, Parsons yes, Gelbaugh yes, Klein yes, Haan yes, Vance yes, Asselmeier yes Motion carried.*

### New Business:

#### Snow Plow Bid:

Only one bid was received from Todd Ketchum. He has done the snow plowing in the past. This bid was within budget.

*Motion Vance/Keeney to accept the bid from Todd Ketchum per contract dated 10-14-14.*

*Roll call: Klein yes, Gelbaugh yes, Parsons yes, Klade yes, Keeney yes, Vance yes, Haan yes, Asselmeier yes. Carried.*

**Budget Revisions:**

The Budget Committee met and revised the Salary and Wage Budget to reflect changes in the Library staffing and presented Revision 2 for approval. Also the Committee recommends adding line item 4012 to income for computer expense. Line item 7083 Capital Outlay – Money will come from Building Fund to purchase computers. This puts the budget out of balance by \$129.00 ,which will be added to Purchased Services.

*Motion Gelbaugh/Keeney to approve the Budget revisions and recommendations as presented by the Budget Committee. Roll call Keeney yes, Parsons yes, Gelbaugh yes, Klein yes, Klade yes, Haan yes, Vance yes, Asselmeier yes. Carried.*

Meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Connie Haan

Secretary