

**Minutes of the regular meeting of the Charles A. Ransom District Library – October 18, 2016**

**Meeting was called to order by President Asselmeier at 7:05 p.m.**

**Members present: Keeney, Vance, Haan, Parsons, Klein, Asselmeier, Klade**

**Absent: Gelbaugh**

**Director Gross**

**Assistant Director Marsh**

**Public: Phil Caruso**

**Special agenda Items: No Items**

**Consent agenda: Minutes of August 16, 2016 – Motion Vance/Keeney to approve as written. Carried**

**Financial Report: Gross reviewed the written financial report. Income YTD is 19% of the Budget, Expenses 27% of the budget.**

**President's Report – no report**

**Director's Report – written. Thank you to the Friends for proving breakfast to the staff for recognition of their work to provide great service to the community. It was catered by Nancy's Kitchen. The Board also expressed appreciation to the Friends for hosting the breakfast.**

**Committee Reports:**

**Budget: no report**

**Building and Grounds – no report**

**Endowment – no report**

**Personnel – no report**

**Public Relations – Discussed ways of getting out the word on things happening at the Library.**

**Trustee Comments- no comments**

**Comments from Public – no public**

**Continued Business- continued discussion on direction to take to expand the Library. Haan will ask a cousin who is a partner in a major construction company for recommendations on how to move forward and possible architects.**

**New Business- First reading and review of suggested changes from staff to the Circulation Policy.**

**Adjournment – 8:05 p.m. Keeney/Klade, carried**

**Respectfully submitted,**

**Connie Haan, Secretary**