

***Minutes for the regular meeting of the Ransom District Library Board of Trustees
October 15, 2019***

Meeting was called to order by President Asselmeier at 7:07 p.m.

Members Present

Asselmeier, Harter, Keeney, Klein, Parsons

Director Gross, Assistant Director Marsh

Public: none

Special Agenda Items

Rob Rohlman (CSM) and Mike Galovan (Tower Pinkster) gave an update of the building project:

- Bidding for the full project is now complete. 16 bid packages went out, and competitive qualifying bids are now being vetted.
- The utilities for the future building are being connected to main utility lines and run onto the property.
- Rohlman described the foundation process to the Board and explained why they are making a change from helical piers to auger-cast piles. The additional cost will be covered with the existing 10% contingency allowance.
- Current estimation of building completion is September 2020. Rohlman expects that limited occupancy will be granted for the staff/movers to set up the library, but full occupancy will not be granted when the old building is torn down and the parking lot is complete. Therefore, public access to the new library will likely be in late fall.

Consent Agenda

Minutes of the September 17, 2019 Regular Meeting of the Ransom Library Board

A motion was made (Parsons/Harter) to approve minutes as printed. The Board voted unanimously to pass the motion.

Financial Report

At the end of the first quarter, the Library has received 19% of its budgeted income, and has spent 23% of budgeted expenditures.

President's Report

None

Director's Report

As attached

Committee Reports

- Budget—did not meet
- Building and Grounds—did not meet
- Building— progress report provided by Rob Rohlman of CSM during Special Agenda presentation.
- Endowment— did not meet
- Personnel—did not meet

- Policy—President Asselmeier asked the board to begin the policy review process. He requested that policy revisions be discussed in emails prior to first readings in order to streamline the revision process during meetings.
- Public Relations—did not meet

Trustee Comments

- President Asselmeier requested that Board members consider switching committees for the current year in order to get some fresh perspective on various aspects of the library. He requested that Board members notify him via email with their committee preference.
- Parsons commended Julie Stout for the excellent work she has done on the Rocktober programs. He also commended Director Gross and Assistant Director Marsh for running the library well while simultaneously juggling the added responsibility of decision-making for the building project.

Comments from the Public

None

Continued Business

None

New Business

1st reading of General Exhibits and Displays Policy Amendment (no. 17)

Meeting was adjourned (Keeney/Klein) at 8:31 p.m.

Respectfully submitted,
Erin Marsh
Assistant Director