

# Minutes of the Regular Meeting of the Ransom District Library Board of Trustees

September 16, 2014

**Call to order:** Meeting was called to order by President Asselmeier at 7:05 p.m.

**Members present:** Parsons, Klein, Klade, Asselmeier, Vance, Gelbaugh. Also present Director Bell Moore, Assistant Director Gross.

**Absent:** Haan, Keeney

**Special Agenda Item:** IT person Tony Clark presented several proposals concerning the purchase of new computers and servers and accompanying hardware. Clark answered questions from the Board.

**Consent Agenda:** Minutes of the August 19, 2014 regular meeting .

**Motion Klein, Klade to approve August 19, 2014 minutes as written. Carried.**

**Financial Report:** After two months, we have received 16.5% of our budget and have spent 20% of our budgeted expenditures. Written report provided.

**President's Report:** Committee assignments have been made and will be distributed soon. Chairs remain the same.

**Director's Report:** Written. The audit is scheduled for September 30<sup>th</sup>. A thank-you letter from an Otsego County patron was received thanking us for our extensive large-print collection which makes it possible for him to read.

Assistant Director Gross: The fall program has begun. There are seven programs. On Nov 8<sup>th</sup> the Kzoo Woodwinds will present Peter and the Wolf, underwritten by Biggby Coffee and the Friends of the Library. In response to President Asselmeier remarking that the junior fiction usage was strong in August, Gross remarked that the teen summer program had extended into August. There is a new program on Wednesday afternoons for Anime'.

## Committee Reports:

**Budget:** Meeting set for Saturday, September 27<sup>th</sup> at 10 a.m. to review and revise the budget.

**Building and Grounds:** Butterfly garden has been started.

**Endowment:** Interest was \$0.62.

**Personnel:** We need to look at Policies # 2 and 5.

**Public Relations:** None.

**Trustee Comments:** None.

**Comments from the public:** None present.

**Continued Business:** Discussion of computer proposals. **Motion Gelbaugh/Parsons to purchase 8 replacement PCs at a cost of up to \$16 000. Roll vote unanimous. Motion Gelbaugh/Klade to purchase 3 Mac computers at a cost of up to \$9000. Roll vote unanimous.**

Discussion of personnel issues – no effective date for Bell Moore resignation yet. Meeting set with Gross for Wednesday, September 24<sup>th</sup> at 7 p.m. for questions and to review vitae.

**New Business:** None.

**Meeting was adjourned at 9:35 p.m.**

**Respectfully Submitted, Pat Vance, Acting Secretary**