

Minutes of the Regular Meeting of the Charles A. Ransom District Library – July 19, 2016

Meeting was called to order by President Asselmeier at 7:00 p.m.

Members present: Asselmeier, Gelbaugh, Keeney, Klein, Parsons, Klade, Vance, Haan

Director Gross

Assist. Director Marsh

Public: Phil and Virginia Caruso

Special Agenda Items: No items

Consent Agenda: Minutes June 21, 2016 regular meeting & Truth in Taxation Meeting minutes

Motion Klein/Keeney to approve minutes of the June 21, 2016 meeting as written. Carried

Motion Klein/Gelbaugh to approve the Truth and Taxation minutes as written, Carried.

Financial Report: Gross reviewed the written financial reports, dated ending June 20, 2016.

President's Report: no report

Director's Report: written dated July 19, 2016

Committee Reports

- Budget - no report
- Building and Grounds - no report
- Endowment - no report
- Personnel - no report
- Public Relations - no report

Trustee Comments: Parsons recommended sending the new Superintendent an invitation to the Library. Gelbaugh reported 3 seats are up for election for School Board.

Comments from Public: Phil reported the last book sale netted \$427.00. The Board thanked the Friends for this continued effort to raise funds with book sales.

Continued Business:

The Board reviewed three bids from Clark Technical Services to replace the present server that is in need of replacement. The 3 bids were \$8,409.85, \$12,050.17 and \$19,653.08.

After a lengthy discussion of pros and cons of the items in each bid it was the consensus of the Board and the recommendation of the Director to accept Quotation 59 dated 7-14-16 for a total cost of \$12,050.17. The Board also felt that Clark Technical Services has been our IT company for several years and has provided excellent service and support when there have been issues with the server and other computer issues. Because of the good service and confidence the Board has in CTS it was also the consensus not to seek additional bids from other IT companies.

Motion Vance/Keeney to accept and approve Quotation 59 dated July 7, 2016, from Clark Technical Services to replace a server for a cost not to exceed \$12,050.17. Roll call vote: Klein yes, Vance yes, Keeney yes, Gelbaugh yes, Klade yes, Parsons yes, Haan yes, Asselmeier yes. Motion carried 8 yes 0 no

New Business:

- Engage auditor - *Motion Klein/Haan to engage Siegfried/Crandall PC to perform the 2015-16 audit for a fee not to exceed \$3900.00. Motion carried.*
- Square Footage Needs Analysis - Gross presented a preliminary space analysis report compiled by the Staff to address square footage and needs for different areas of a new library space. The Board reviewed and discussed this report.

Meeting was adjourned at 8:15 p.m. Keeney/Klein

Respectfully submitted,
Connie Haan, Secretary