

## **Minutes of the regular meeting of the Ransom District Library Board of Trustees July 15, 2014**

**Call to order:** The meeting was called to order by President Asselmeier at 7:05 p.m.

**Members Present:** Klade, Keeney, Asselmeier, Haan, Klein, Vance, Parsons, Absent: Gelbaugh

Director: Bell Moore

Asst. Director: Gross

Friends Representative: Phil Caruso

**Consent Agenda:** Minutes of the June 17, 2014 regular meeting

*Motion: Vance/Klein to approve the June 17, 2014, minutes as written. Carried.*

**Financial Report:** After 12 months we have received 98% of budget income and spent 95% of budgeted expenses. There should be additional income from penal fines. The Board reviewed the financial reports.

**President's Report** – Asselmeier gave a detailed explanation of the DDA and how they capture funds from the Library millage. The funds come only from the area of Plainwell inside the DDA district. No funds from Gun Plain Twp. or Cooper Twp. goes to the DDA.

**Director's Report** – written

Gross reported on Summer Programs and a large increase in participation. Middle School age participation has also increased.

**Committee Reports**

**Budget** – no report

**Building and Grounds** – no report

**Endowment** – Klade reported interest of \$.62 on investment account.

**Personnel** – no report

**Public Relations** – Vance has been working with the Union Enterprise to publish information on the upcoming millage election.

**Trustee Comments:** no comments

**Comments from the Public:** no comments

**Continued Business:** no continued business

**New Business:**

Tony Clark – Statement of Work - After review by the Board, *motion Klein/Parsons to instruct Bell Moore to sign the agreement of Statement of Work submitted by Tony Clark dated July 9, 2014. Roll call Klade yes, Keeney yes, Vance yes, Klein yes, Haan yes, Parsons yes, Asselmeier yes. Carried.*

Auditor – Siegfried Crandall proposed fee of \$3900.00 for audit of fiscal year 2013-14.

*Motion Klein/Parsons to engage Siegfried/Crandall to perform the audit for 2013-14 at a cost of \$3900.00. Roll call Klein yes, Parsons yes, Klade yes, Vance yes, Keeney yes, Haan yes, Asselmeier yes. Carried.*

Butterfly Garden – a patron has asked permission to install a butterfly garden on the Library grounds. Bell Moore was asked to get more information and report on the details at the August meeting.

Meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Connie Haan

Secretary