

**Minutes of the Regular Meeting of the
Charles A. Ransom District Library Board of Trustees
June 19, 2018**

The meeting was **called to order** at 7:01 p.m. by President Asselmeier.

Members present: Klein, Gelbaugh, Parsons, Asselmeier, Haan (via Face Time.)

Members Absent: Keeney, Klade, Vance

Director: Gross

Assistant Director: Marsh

Public Present: Phil Caruso

There were no special agenda items.

Minutes:

The minutes of the regular board meeting of May 15, 2018 were reviewed. A motion was made (Klein/Parsons) to amend the minutes to reflect that Haan was present. Motion carried unanimously and the minutes were approved as amended.

Financial Report:

The written financial report was reviewed by Director Gross.

Director's Report:

As written and attached.

Committee Reports:

Building and Grounds: Klein noted the new trash receptacles that had been requested were in place near the front door and by the picnic table at the end of the wheelchair ramp.

Continued Business: 2nd reading of the 2018/2019 budget

Income and taxable value totals had been updated since the first reading: the amount going into the fund balance was larger due to the Headlee rollback being less than originally anticipated.

The personnel budget does not address the 3% increase in minimum wage that is anticipated in January of 2019. Gross reported that he expected to wait until the middle of the fiscal year to verify the mandated increase and adjust clerk's wages accordingly.

A motion was made (Gelbaugh/Parsons) to accept the 2018/19 budget as written. The motion carried unanimously.

New Business:

Selection of Auditor: Siegfried Crandall, PC submitted a proposal to audit the library's books for the 2017/18 fiscal year. Their proposed cost was not to exceed \$3900. A motion was made (Parsons/Klein) to accept Siegfried Crandall's proposal. The motion carried unanimously.

Nominaton of Officers for 2018/19 fiscal year: A motion was made (Parsons/Klein) to keep the current slate of officers for the next year. The motion carried unanimously.

Millage rate for 2018/2019: A motion was made (Gelbaugh/Klein) to levy 1.5070 mils for the 2018/19 fiscal year. The motion carried unanimously.

Motion to adjourn (Parsons/Klein): Meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Erin Marsh

Substitute Secretary