

**Minutes of the regular meeting of the Charles A. Ransom District Library Board of Trustees  
May 17, 2016**

**Meeting was called to order at 7:05 p.m.**

**Members present: Gelbaugh, Vance, Klade, Asselmeier, Haan**

**Absent: Parsons, Keeney, Klein**

**Director Gross**

**Assistant Director Marsh**

**Public: Phil Caruso**

**Special Agenda Items: Closed session for HR budget discussions**

**Motion Vance/Klade to close the regular meeting and go into closed session at 7:10 p.m.**

**Motion Vance/Klade to close the closed session and reopen the regular meeting at 8:00**

**Consent Agenda: Motion Klade/Gelbaugh to accept the minutes of the April 19, 2016, meeting as written. Carried**

**Financial Report: Gross reviewed the written financial report with the Board.**

**Director's Report: written**

**Assistant Director Marsh report summer reading programs and summer planning is underway.**

**Committee Reports**

**Budget- Meeting was held to review the draft budget and present for first reading.**

**Building and Grounds: no report**

**Endowment: Discussion on meeting to suggest proposed changes to the ByLaws/Charter**

**Personnel- no report**

**Public Relations: no report**

**Trustee Comments: no comments**

**Public Comments: Book Sale June 4<sup>th</sup> at Plainwell Days**

**Continued Business: no continued business**

**New Business:**

- **First Reading of the Budget for 2016-17.**
- **Millage Rate – Motion to levy a millage of 1.5148 for fiscal year of 2016-17.**

**Next Meeting: A Truth in Taxation meeting will be held at 6:45 p.m. Regular meeting will begin at 7:00 p.m. on June 21, 2016.**

**Meeting was adjourned Vance/Klade at 8:20 p.m**

**Respectfully submitted**

**Connie Haan, Secretary**