

**Minutes of the regular meeting of the Charles A. Ransom District Library Board of Trustees
March 17, 2015**

Meeting was called to order by President Asselmeier at 7:10 p.m.

Members present: Gelbaugh, Asselmeier, Haan, Vance, Parsons, Klein, Klade

Member Absent: Keeney

Director: Gross

Assistant Director: Marsh

Public: Virginia Caruso - Representing the Friends

Special Agenda Items: No items

Consent Agenda: Minutes of the January 20, 2015 meeting

Motion Vance/Klein to approve January minutes as written. Carried

Note: The February meeting did not have a quorum to conduct business

Financial Report: Gross reviewed the financials with the Board. YTD the Expenses were 70% of the budget to Income of 65% of the budget.

President's Report: Will contact engineers Nehil-Sivak to reevaluate the wall situation. It has been a few years since this was done. Suggested the Board invite new State Senator Tonya Schutimaker to a board meeting. Reported on visits with governmental units.

Director's Report: Written

Assistant Director: Updates on summer activities

Committee Reports:

Budget met on March 7th Action items under New Business

Building and Grounds - Plan meeting for April 7th....need to send out bids for lawn care

Endowment - No report

Personnel - No report

Public Relations- Good Press about Library

Trustee Comments: Asked about having poetry in the Library like the Kalamazoo busses
Vance shared information on Capital Campaigns

Comments from the Public: Virginia Caruso suggested summer poetry contest

Continued Business:

- **First Reading of the Meeting Room policy revision.**
Board reviewed the document and will have a final version for adoption in April.

New Business:

- **Line item transfers - Mid year revisions**
After review motion Gelbaugh/Haan to approve the recommendations of the Budget Committee to make the transfers as presented in report dated March 7, 2015, with the amendment that all expenses be rounded to the nearest dollar and any additional amounts needed to balance these transfers after rounding come from the tax appeals line item. Motion carried.
- **Needs Assessment and Feasibility Study Discussion**
The Board had a round table discussion concerning the direction going forward and to share views and opinions. The general consensus was the need for space and to include the staff for ideas to achieve the objectives. The general consensus is the location should stay on the present property.

Meeting was adjourned at 9:00 p.m.

Respectfully submitted,
Connie Haan, Secretary