

**MINUTES OF THE CHARLES A. RANSOM DISTRICT LIBRARY**

**BOARD OF TRUSTEES REGULAR BOARD MEETING**

**February 16, 2016**

Meeting was called to order by President Asselmeier at 7:05 p.m.

Members Present: Vance, Parsons, Keeney, Klein

Members absent: Gelbaugh, Klade, Haan

Also in attendance: Director Gross, Assistant Director Marsh, Phil Caruso, representing the Friends.

Consent Agenda: Minutes of the January 19, 2016 meeting. Motion by Vance/Keeney to approve as written. Carried.

Financial Report: Gross reviewed the written report. The percentages received and spent now reflect the actual budget without the monies that are being saved.

President's Report: No report

Director's Report: In addition to the written report, Gross lauded staff members for taking ownership of their jobs and producing excellent programming as well as saving the library money.

Marsh shared that preparations are almost completed for the summer reading program. Dr. Seuss night will be March 6<sup>th</sup>. School visits and visits of school classes to the library are being finalized for March for Reading Month.

Committee Reports:

Budget – a working lunch was held on the 11<sup>th</sup> to revise the current budget.

Building and Grounds – none

Endowment – Klade absent, but Gross mentioned that there has been work done on making sure that all of the library funds are deposited in FDIC insured accounts. Gross will secure the MLA investment guidelines for the Board.

Personnel – none. Parsons mentioned that there are new issues happening with some of the new laws, and he will check to see if any apply to the library.

Public Relations – none

Trustee Comments: none

Public Comments: none

Continued Business: none

New Business: The mid-year budget revision was presented. Klein/Parsons moved to accept the revisions dated February 16, 2016. Vance: yes; Keeney, yes; Parsons, yes; Klein, yes; Asselmeier, yes.

Discussion on new law concerning overtime pay for salaried employees earning less than \$50 000 annually. Erin Marsh is the only one who fits into this category. Gross will find out when the law becomes effective and the board will take action then.

Meeting adjourned Keeney/Klein at 8:05 p.m. Carried.

Respectfully Submitted,

Pat Vance

Acting Secretary.