

**Minutes of the Regular Meeting of the
Charles A. Ransom District Library Board of Trustees
January 16, 2018**

The meeting was **called to order** at 7:07 p.m. by President Asselmeier.

Members present: Klein, Keaner, Gelbaugh, Vance, Asselmeier

Members absent: Klade, Parsons, Haan.

Director: Gross

Assistant Director: Marsh

Public present: Phil Caruso

- Tower-Pinkster: Adam Doublestein, Mike Galovan
- CSM Group: Bob Rohlman

Special Agenda Items:

Adam and Mike presented the results of the facility assessment handout and the results of the top 3 voting. They then presented the concept plans, for Board eyes only, of both a new library and a renovated library with addition. Bob presented a programmatic budget.

Minutes:

The minutes of the regular Board meeting of December 19, 2017 were reviewed. Motion by Parsons/Keaney to approve as written. Motion carried.

Financial Report:

The written financial report was reviewed by Director Gross.

President's Report: None

Director's Report:

As written and attached, with the additional note that the sign for the concert series is up on the Edward Jones building and paid for by the Friends of the Library.

Committee Reports:

- Budget – did not meet, but will set up meeting to do semi-annual review
- Building and Grounds: None
- Building: Met and selected option presented for the new building over two others.
- Endowment: None
- Personnel: None
- Public Relations: None

Trustee Comments: None

Comments from the public: There is a book sale this weekend. The Friends of the Library annual report will be in mailboxes next week.

Continued Business: None

New Business:

- Director Gross outlined several staff changes – making two employees full time, and adding ten more hours to the clerks – to replace the full – time employee who retired. This will result in savings for the library. Motion made Parsons/Klein to accept the proposed staffing changes presented by Director Gross. Voice vote/ Motion carried.
- Discussion was held about the plans presented earlier. Board members are to email comments on both to Director Gross before the joint budget/building meeting. Trustees will be notified of the date of the meeting.

Motion to Adjourn by Keaney/Parsons. Meeting adjourned at 8:52 p.m.

Respectfully Submitted,

Patricia Vance

Acting Secretary