

Minutes of the regular meeting of the Ransom District Library Board of Trustees – June 15, 2010

Meeting was called to order by President Asselmeier at 7:00 p.m.

Members present: Gelbaugh, Heed, Klein, Klade, Asselmeier, Prentice, Keeney, Haan
Director Bell Moore

No Public

President Asselmeier welcomed new board member Lee Klade, who was appointed by the Gun Plain Twp. Board to replace Pat Miles.

Special Agenda Item: Public Hearing to set levy at .9176 mills. No public attended.

Consent Agenda: Minutes of the April 20, 2010 and May 18, 2010 regular meetings.

Motion to approve the minutes of April 20, 2010 as written, Klein/Prentice carried.

Motion to approve the minutes of May 19, 2010 as written, Klein/Keeney carried.

Financial Report: Money has been transferred to Edward Jones to invest and bring the PNC accounts within the FDIC limits. Health Insurance payments were made to employees eligible for benefits. The first half of the State Aid payment of \$2500.00 was received as well as \$16,000.00 in delinquent taxes from Allegan County.

President's Report – No Report

Director's Report : Bubble Man was a big hit with approx. 150 people attending. Upcoming is a sand castle class with Mr. Wakefield.

Financial

- \$75,000 check is going to Edward Jones on 6/15/2010 to get our total PNC balance under \$250,000 and maintain FDIC insurance.
- The health insurance line item is now showing over budget due to paying \$1298 for our first month's premium to Priority, plus \$4800 to fund the HSA's.
- We just received our first 50% state aid payment, approximately \$2500, that is not yet reflected in the financial statements.

Programs

- The Summer Reading program has kicked off! This year's theme, "Make a Splash", features lots of fun water and beach-themed activities, including a class in sandcastle building, taught by master sand sculptor Charles Wakefield.
- The first Memorial Day book sale was a huge success, profiting \$807 in a five-hour sale. We also heard a lot of positive feedback from attendees, and of course the set-up and takedown were MUCH easier than being downtown during the festival. We look forward to making this an annual event!

Administrative

- I returned the contract and down payment for strategic planning services to Hartzell-Mika. At this point, the plan is to hold focus groups at the end of August. We will then have two 6-7 hour Saturday sessions to meet with the strategic plan committee, comprised of board members and key community stakeholders. The tentative dates for the Saturday sessions are October 2 and October 30 (specially chosen to not interfere with any major college football games!). Please save these dates! I am in the process of identifying potential attendees for four focus groups: business, "Moms", seniors, and non-users. In addition, Erin will conduct a teen focus group.

- Lee Klade has been appointed to the Board from Gun Plain Township to replace Pat Miles. Welcome Lee!
- Don't forget to vote for the Library for ArtsAlive! Vote online at www.alleganfoundation.org/artsalive

Committee Reports:

Budget – Request a meeting on June 29th at 6:30 p.m to finalize budget amendments for fiscal year 2009-10.

Buildings and Grounds – no report

Endowment - \$25,000 was placed in an 8 month CD at .4%.

Personnel – no report

Public Relations – no report

Trustees Comments: no comments

Comments from Public no public

Continued Business:

Three bids have been received. Director Bell Moore recommends working with West Michigan Office Interiors. After board review of possible styles, the board requested Bell Moore to look into cost of chairs that were less office style and possible glass tops.

New Business:

Adoption of the Budget for fiscal year 2010-11. *Motion Klein/Haan to adopt a budget of \$482,289.00 for fiscal year 2010-11. Roll call vote: Keeney, yes, Gelbaugh yes, Heed yes, Klade yes, Klein yes, Prentice yes, Haan yes, Asselmeier yes. Motion carried.*

Motion Keeney/Heed to levy a millage of .9176 for fiscal year 2010-11. Roll call vote: Klein yes, Keeney yes, Gelbaugh yes, Heed yes, Klade yes, Prentice yes, Haan yes, Asselmeier yes.

Election of Officers: The Nominating Committee recommended the following slate of officers: President Asselmeier, Vice President Klein, Secretary Haan, Treasurer Gelbaugh. Being no nominations from the floor *a motion Prentice/Keeney to elect the slate as recommended by the Nominating Committee. Motion Carried.*

Motion Keeney/Prentice to adjourn 8:30 p.m.

Respectfully submitted,
Connie Haan, Secretary