

Minutes of the regular meeting of the Charles A. Ransom District Library Board of Trustees
May 17, 2011

Meeting was called to order by President Asselmeier at 7:05 p.m.

Members present: Klade, Prentice, Klein, Haan, Gelbaugh, Keeney, Asselmeier

Members absent: Heed

Director Katie Bell Moore

Assistant Director: Erin Marsh

Friends Representative: Philip Caruso

Special Agenda Items: Guest State Representative Bob Genetski attended the meeting at the Board's request. The Board shared with Representative Genetski concerns with future proposed and discussed changes in state funding coming from Lansing and how those changes could affect the Library budget. One concern is possible changes in the Business Tax and a loss of approx. \$75,000. Another concern was the requirement to charge our employees 20% of the cost of health insurance. The general discussion included the Library budget and fund balance. Genetski shared his understanding that we would not be required to charge our employees for health care costs as it was presently being discussed based on the amount of state aid the Library receives. The Business Tax would be replaced in some way, the main issue was the paperwork and how the tax was levied on business. He was made aware that the way it is levied presently the library is a benefactor under the right to collect a millage as a district library.

Minutes: Minutes of the March 15, 2011 Motion Keeney/Klein to approve the March 15, 2011, minutes as submitted. Motion Carried. Minutes of the April 19, 2011, Motion to approve April 19, 2011, meeting with correction, Roger Keeney was absent. Motion carried.

Financial Report: Motion was made by Klein/Haan to approve budget transfers as presented in report dated May 17, 2011. Roll call vote: Klade yes, Prentice yes, Gelbaugh yes, Haan yes, Klein yes, Keeney yes, Asselmeier yes. Carried.

President's Report- No report

Director's Report:

Financial

- We have currently received 87% of our budgeted income for the year, and we've spent 77% of the budget.
- Recommended budget transfers are attached.

Programs/Services

- This year's summer reading programs are set to go. The theme is "One World, Many Stories" and Erin has organized a great schedule of international activities!
- The library is currently hosting a display of artwork by area high school students.

Administrative

- Copier bids are attached
- Priority Health has increased the rate for our current health insurance plan by 24%. Debbie Clark is working on gathering alternatives for the board to consider.
- Staff is making final purchases to wind down the fiscal year.
- The Friends of the Library have a new President, Janet Ragainis. The Friends are also seriously considering becoming a 501(c)(3) organization, and I am assisting them with this process.

Committee Reports:

Budget- Met on April 19th to review budget

Building and Grounds-No report

Endowment- No Report

Personnel- Under New Business

Public Relations- No Report

Trustee's Comments- Klein asked if the Library had a "Lockdown Procedure" and if not wondered if the Board felt that would be something that should be considered. The Board agreed and the Director will look into a policy recommendation.

Comments from the Public: No comments

Continued Business:

Building RFP's - the committee is working on a revision of the request

New Business-

2011-2012 First Reading of proposed budget-

The budget was reviewed and changes will be made to address health care costs under the salary and wage and benefit categories . A meeting will be held on May 26, 2011, at 6:00 p.m. to review costs and plans.

Copier Bids-

Director Bell presented several options for copier leases and cost. She recommends that the Library continue with Cornerstone. She has been pleased with the service and products that Cornerstone has provided in the past.

Motion Klein/Prentice to lease from Cornerstone a Sharp Mx2600 copier with an est. cost of \$4476.00 per year. Roll call vote Klade yes, Gelbaugh yes, Keeney yes, Prentice yes, Haan yes Klein yes, Asselmeier yes. Carried

Adjourn: Motion to adjourn Klein/Keeney carried

Next Meeting – May 26, 2011 at 6:00 p.m. and June 21, 2011 at 7:00 p.m.

Respectfully submitted,
Connie Haan, Secretary

